



# FHWA LOCAL PROJECT PEER EXCHANGE

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AMERICAN ASSOCIATION OF  
STATE HIGHWAY AND  
TRANSPORTATION OFFICIALS

**AASHTO**  
THE VOICE OF TRANSPORTATION

# EXPERIENCE

- Opportunity for States, Locals and Federal Highway to discuss problems and solutions to help improve their local programs.  
(Alabama, Indiana, Ohio, Massachusetts, Florida, Georgia, Utah, Texas, Nevada)
- The peer exchange included:
  - Presentations from all of the participants in which they shared information about their program.
  - Group Break Out Sessions that were topic specific to further explore lessons learned. These sessions included States, Locals and FHWA in each group.
  - There were additional sessions that were State, Local and FHWA specific.

# TAKEAWAYS

- Provide resource materials and training to Local Public Agencies to provide them with guidance on how to navigate the State and Federal Regulations
- Begin communication early on in the project process and make communication a priority
- Consider the use of technology to maintain records and track compliance issues

# BEST PRACTICES

- **Georgia DOT's detailed cost estimate tool.** The electronic tool allows LPAs in Georgia to plug in project-specific figures to calculate detailed cost estimates.
- **GDOT Acquisition Guide for Local Public Agencies and Sponsors**  
<http://www.dot.ga.gov/PS/Public/ROW>
- **Washington State DOT's (WSDOT) sufficient property rights flowchart.** WSDOT has created a flowchart to assist local agencies navigate regulatory permits associated with the realty process.

# BEST PRACTICES

- **HEPR Training Video Modules.** FHWA has video recorded an abbreviated version of the course “Federal-Aid Right of Way Requirements for Local Public Agencies.”
- **UTAH ePM.** UDOT uses software called Electronic Program Management ([ePM](#)) and ProjectWise to track information on the planning, funding, scheduling and staffing of UDOT design projects

[http://www.udot.utah.gov/main/f?p=100:pg:0:::1:T,V:3577,](http://www.udot.utah.gov/main/f?p=100:pg:0:::1:T,V:3577)

# BEST PRACTICES

- Texas: TxDOT developed a trifold handout that describes background for the basic requirements of the Uniform Act. The brochure is a resource for LPAs and other stakeholders who have little or no experience with the Uniform Act.

# GEORGIA'S ROW LOCAL PROGRAM

- GDOT requires certification in order to administer Federal Aid projects and recertification is required every 3 years.
- Requirements for Certification Include: Completed Training Courses and Completed Certification Application.

## Training Courses:

- Locally Administered Projects
- Plan Development Process (PDP)
- Right of Acquisition Training for Local Public Agencies
- Title VI/ADA Training