

Florida Utilities Coordinating Committee

Utility Coordination Certification Training

Presented by:

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Florida UCC – Past Chair

Florida Utility Coordination

Past

- Internal position
- Experienced personnel
- long term
- Few Utilities

Present

- Shifting to outside sources
- Retirement
- On the job training
- Multiple Utilities

Future

- Total outsourcing
- Certification

Utility Coordination Challenges

- Expertise is retiring – DOT / Utility
- No formal training or requirements to handle utility coordination
- In some cases, utility coordination work was assigned to individuals or firms without experience
- Normally on the job training
- Luxury of time for this training is gone

What does a Utility Coordinator need to know?

- Plans reading capabilities
- DOT policies, procedures and process for utility coordination
- Roadway design and construction
- Utility design and construction
- Conflict resolution
- Accounting procedures
- Available agreements
- Meeting management



Florida Utilities Coordinating Committee

- Established in 1932
- Meet 3 – 4 times a year
- Utility Coordination Certification training discussed in 2007
- FDOT unable to provide training
- Florida UCC formed committee to develop training
- Committee made up of DOT / Utilities / Consultants for both
- UCC (Utility Coordination Certification) formed

Utility Coordination Certification

- Modular concept
- Each module designed to cover different aspects of utility coordination from legal rights to construction
- The modules cover DOT, utility and consultant responsibilities
- Topics general in nature to be applicable in all areas of the State
- 2 years to develop session (Group critique, Pilot session, roll-out)

Utility Coordination Certification

- 5 specific areas identified:
 - Regulations and Agreements – 1 day
 - Coordination – 1 day
 - Design – 2 days
 - Construction Management – 1 day
 - Cost Estimating and Invoicing – 1 day
- Module Champion
- Subject matter experts (DOT, utility, consultants) developed each module

UCC Benefits

- Develop consistency in following and interpreting DOT procedures
- Reduce delays in getting required design information
- Reduction in utility delays and /or claims
- Increase in timely relocations
- Gain confidence in the people you are coordinating with

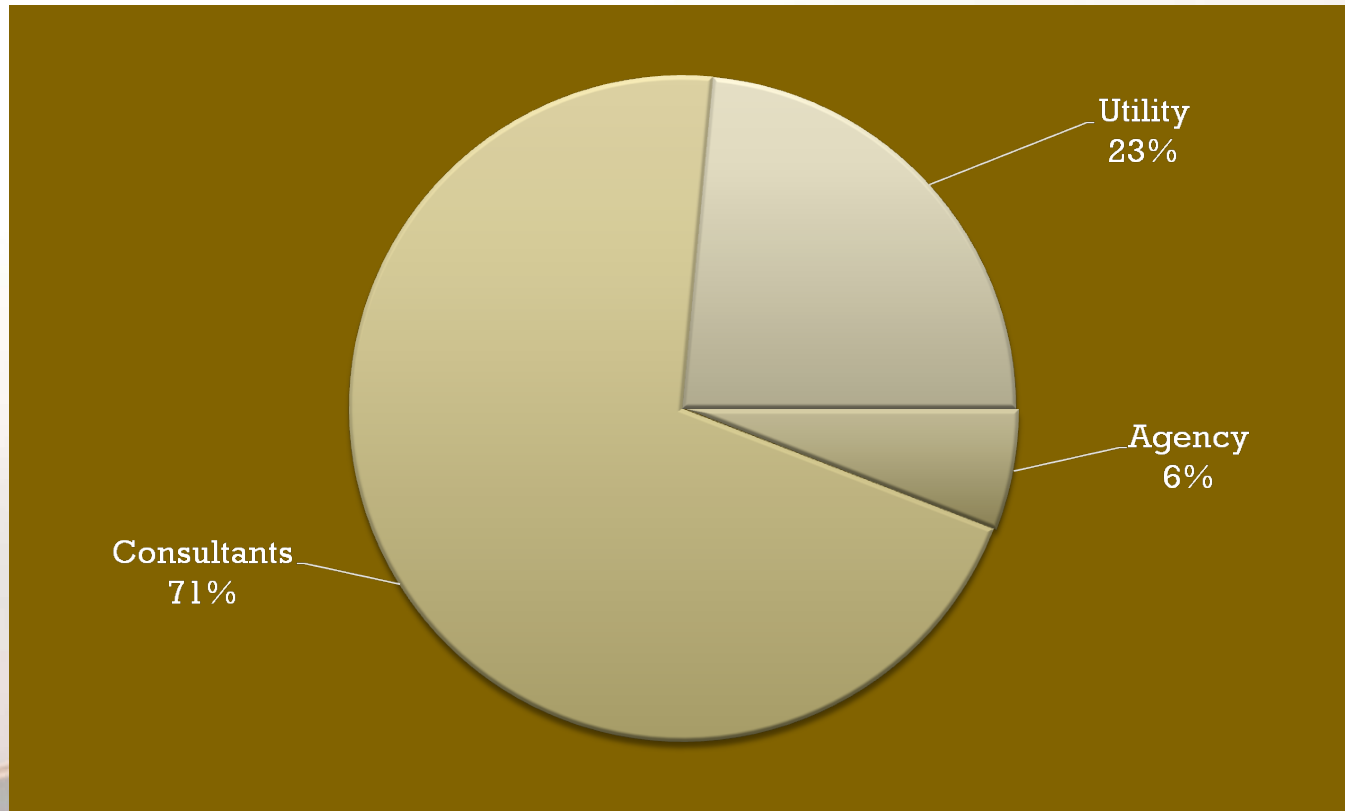
UCC Training Management

- Florida UCC developed and manages the training
- Provides instructors and schedules sessions
- All training sessions are monitored for consistency and accuracy of information
- Final exam given at end of each module
- Attendee must pass exam with 70% in order to get a certificate of completion
- When all 5 modules passed overall
“Certification”



UCC Training to date

- Over 30 classes held
- Over 500 individuals trained



Where do we go from here?

- Train the trainer
- Continue training around the State
- Get FDOT endorsement
- Set standards for Utility Coordination
 - Individual
 - Firm
- Professionalize the position

Questions?

