



AASHTOWare
Software for Relocation Assistance
Benefits Determination and Calculation

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Turbo Relocation

is an AASHTOWare[®] software product to automate the determination, calculation, and process of relocation assistance in accordance with the Uniform Act.

The Act establishes minimum standards for federally funded programs and projects that require the acquisition of real property (real estate) or displace persons from their homes, businesses, or farms.

Turbo Benefits:

1. Improves accuracy, consistency, and documentation of Uniform Act benefit calculations
2. Increases efficiency
 - Relocation Agent time savings
 - Accelerated project completion
 - Reduced training needs
 - Low in-house IT resource requirements
3. Is web-based and can operate in a network environment or in stand-alone mode for field se.
4. Is tutorial in nature to provide guidance and helpful hints for both novice and experienced users
5. Is designed to be easily integrated into an existing ROW system.

Turbo Relocation Provides

- ✓ A common navigational layout to the different functional areas of the application.
- ✓ Internal links to specific regulations required by the Uniform Act to instruct the user and/or require additional documentation if specified parameters are exceeded.
- ✓ A database and links to existing databases through state customizable interfaces.
- ✓ Two classes of relocations: residential and non-residential.



Version 1.1 Coming in July 2012

AASHTO is investing about \$150,000 into Turbo Relocation to add three enhancements:

- Automatic Form Generation from Templates
- Two new Mortgage Interest Differential Payment (MIDP) Calculators
- Payment Processing

Form Generation from Templates

- Allows users to automatically generate completed forms from templates.
- Provides agency-specific relocation forms needing to be completed under various relocation scenarios.
- Template forms available in MS Word “.docx” or MS Excel “.xlsx” and are fully editable within these applications.
- Each generated document is automatically stored as an attachment in the applicable level of the hierarchy
- Users and managers can easily locate and retrieve generated documents from within the application
- Reduces staff time and duplication of effort for completion of forms

Forms Template Editor

- Agency staff can utilize a built-in template editor to modify or construct form templates
 - Allows agencies to edit template files within Turbo Relocation
 - User interface provides a list of fields that can be used as “bookmarks” within the templates, i.e., “Parcel Number”, or “Project Number”
 - Options are provided to insert simple field data and to insert tabular data with multiple rows, i.e., “List of Displacees in a Parcel”, or “List of Calculators for a Displacee”

Relocation

Previous Next

- ▼ Bread Crumb
 - ▶ Calculator Approval Screen
 - ▶ Select Tutorial Mode
 - ▶ Project Selection
 - ▶ Project Information [Sheridan Ave Widening Project]
 - ▶ Choose: Parcels or Real Estate Listings
 - ▶ Project Real Estate Listings
 - ▶ Parcel Selection
 - ▶ Parcel Information [1 - Rancic]
 - ▶ Displacee Selection
 - ▶ Displacee Address Information [1 - Rancic]
 - ▶ Choose: Displacee Contacts or Continue
 - ▶ Select Residence Type
 - ▶ Select Owner or Tenant
 - ▶ Displacee Relocation Information [1 - Rancic]
 - ▶ Calculator Search
 - ▶ Clear Bread Crumb

Displacee Relocation Information

Press Button to Open Diary to Add, Review, and Update Diary Entries

Title VI Information (M/F, Disabled, Elderly, Race)
Minority Status
Residency Period
Are all the occupants moving to the same replacement dwelling?
Date of Initial Contact
Date of General Information Notice
Date of Initial Interview
Date of Occupancy
Date of Intent to Acquire
Date of Eligibility
Date Certification of Lawful U.S. Presence Obtained
Date Notice of Eligibility Delivered
Date 90 Day Notice Delivered
Date 30 Day Notice Delivered
Date of Notice of Intent to Acquire
Date Vacated
Must Purchase/Rent and Occupy Replacement By Date (Residential Only)
Date All Claims Must be Filed By

Document Generation

Diary View All Attachments

F
african american
90 Days or Greater but less than 180 Days
Yes
6/16/2010 ? Attach
6/16/2010 ? Attach
6/21/2010 ? Attach
2/5/2010 Attach
07/01/2010
07/01/2010 ? Attach
6/21/2010 ? Attach
7/1/2010 ? Attach
7/1/2010 ? Attach
? Attach
6/16/2010 ?
Attach
? Attach
? Attach



Relocation
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 - ▶ Clear Bread Crumb

Document Generation -- Webpage Dialog

Document Generation

Select a template:

Click to open	Size (KB)	Date	Delete
Displacee Information	12	04/06/2012	Delete

Forms available based on context within Turbo

Forms selection Pop-up

Date of Initial Interview	6/21/2010	?	Attach
Date of Occupancy	2/5/2010		Attach
Date of Intent to Acquire	07/01/2010		
Date of Eligibility	07/01/2010	?	Attach
Date Certification of Lawful U.S. Presence Obtained	6/21/2010	?	Attach
Date Notice of Eligibility Delivered	7/1/2010	?	Attach
Date 90 Day Notice Delivered	7/1/2010	?	Attach
Date 30 Day Notice Delivered		?	Attach
Date of Notice of Intent to Acquire	6/16/2010	?	
Date Vacated			Attach
Must Purchase/Rent and Occupy Replacement By Date (Residential Only)		?	Attach
Date All Claims Must be Filed By		?	Attach

ROW-696
Revised: 1/2004

**Mississippi Department of Transportation
Relocation Assistance
Increased Mortgage Interest Computation**

Project No. _____
Parcel No. _____
County _____
Displacee _____

A. Old Mortgage Terms	
1. Principle Balance _____	2. Monthly Payment (P&I) _____
3. Interest Rate _____	4. Remaining term (months) _____
B. New Rates for Replacement	Current Market Rate
Interest Rate _____	Interest Rate _____
Points _____	Points _____
Loan Origination or Assumption Fee _____	Loan Origination or Assumption Fee _____

C. Compute New Mortgage Balance and Buydown Payment
(Amount which can be financed at same monthly payment and same remaining term as old mortgage)

1. Principal balance - old mortgage		_____
2. Monthly payment - old mortgage	_____	
3. Remaining term - old mortgage	_____	
4. Lesser of <input type="checkbox"/> New or <input type="checkbox"/> Market Interest Rates	_____	
5. Purchasers points	_____	
6. Origination or assumption fee	_____	
7. New mortgage balance (use factors 2, 3 & 4 for computation)		_____
8. Mortgage interest cost (subtract line 7 from line 1)		_____
9. Add points and origination or assumption fees (lines 5 & 6 X line 7)		_____
10. Total buydown payment (Sum of Lines 8 & 9)		_____

This is the amount of payment if the displaced person refinances an amount equal to or more than the new mortgage balance (line 7); and for a term equal to or longer than the remaining term of the old mortgage (line 3).

Form generated
and available for edit
or print in MS Word



Mortgage Interest Differential Payment (MIDP) Calculators

1. Fixed rate mortgage calculator currently included
2. Adding two additional calculators recently issued by FHWA:
 - Adjustable Rate Mortgage Interest Differential
 - Interest Only Mortgage Interest Differential



Payment Processing Enhancements

- Turbo Relocation currently has minimal payment tracking capabilities
- Turbo Relocation 1.1 will include the ability to track payments for each benefit calculation.
- Payment tracking supports FHWA fiscal year reporting requirements for relocation data, allowing actual payments to be reported in the year in which they were made, even if partial payment was made in one year and the rest in a different year.

Annual Licensing – FY2013:

Single Workstation Option \$12,000

This license allows use of Turbo Relocation® on a standalone personal computer.

Site License

This license allows use of Turbo Relocation® on a server supporting either 1 to 5 users or an unlimited number of users within an agency, and permits cities/counties, and contractors/consultants employed by the agency, access to the product on the Member Department's network.

1 to 5 users \$27,500

Unlimited number of users \$37,500



Service Units

Service Units are special fixed-fee units of contractor-provided service for consultation and support to assist the agency in preparing data and using Turbo Relocation and may include the following types of activities, or work:

- Assistance with the initial installation and configuration of Turbo Relocation®;
- Customization of the Turbo Relocation® system look and feel to meet agency expectations;
- The addition of new agency-specific features or extensions to Turbo Relocation®;
- Development of custom agency-specific reports or file extracts;
- Training in the use of Turbo Relocation® during a two-day workshop for up to 15 individuals.

A service unit is \$11,600 and provides about 80 hours of contractor time.



FHWA - Treatment of Cost Associated with Turbo Relocation

FHWA has issued a memo to its Division and Field Offices that costs associated with the implementation, support and use of Turbo Relocation are to be considered as an indirect cost and as such the State Transportation Departments may claim Federal-aid reimbursement based upon an approved indirect cost allocation plan.

These indirect costs are charged to either State funds or are included in an indirect cost *"pool" for distribution to benefiting projects via an approved indirect cost rate as required by 23 U.S.c. 302(b).*

FHWA is considering additional guidance on applying the Federal cost principles. This guidance will be provided when it becomes available.



For Additional Information:

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