AASHTOWare
Software for Relocation Assistance
Benefits Determination and Calculation

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Turbo Relocation

is an AASHTOWare® software product to automate the determination, calculation, and process of relocation assistance in accordance with the Uniform Act.

The Act establishes minimum standards for federally funded programs and projects that require the acquisition of real property (real estate) or displace persons from their homes, businesses, or farms.
Turbo Benefits:

1. Improves accuracy, consistency, and documentation of Uniform Act benefit calculations
2. Increases efficiency
   • Relocation Agent time savings
   • Accelerated project completion
   • Reduced training needs
   • Low in-house IT resource requirements
3. Is web-based and can operate in a network environment or in stand-alone mode for field se.
4. Is tutorial in nature to provide guidance and helpful hints for both novice and experienced users
5. Is designed to be easily integrated into an existing ROW system.
Turbo Relocation Provides

- A common navigational layout to the different functional areas of the application.
- Internal links to specific regulations required by the Uniform Act to instruct the user and/or require additional documentation if specified parameters are exceeded.
- A database and links to existing databases through state customizable interfaces.
- Two classes of relocations: residential and non-residential.
Version 1.1 Coming in July 2012

AASHTO is investing about $150,000 into Turbo Relocation to add three enhancements:

- Automatic Form Generation from Templates
- Two new Mortgage Interest Differential Payment (MIDP) Calculators
- Payment Processing
Form Generation from Templates

- Allows users to automatically generate completed forms from templates.
- Provides agency-specific relocation forms needing to be completed under various relocation scenarios.
- Template forms available in MS Word “.docx” or MS Excel “.xlsx” and are fully editable within these applications.
- Each generated document is automatically stored as an attachment in the applicable level of the hierarchy
- Users and managers can easily locate and retrieve generated documents from within the application
- Reduces staff time and duplication of effort for completion of forms
Forms Template Editor

- Agency staff can utilize a built-in template editor to modify or construct form templates
  - Allows agencies to edit template files within Turbo Relocation
  - User interface provides a list of fields that can be used as “bookmarks” within the templates, i.e., “Parcel Number”, or “Project Number”
  - Options are provided to insert simple field data and to insert tabular data with multiple rows, i.e., “List of Displacees in a Parcel”, or “List of Calculators for a Displacee”
# Displacee Relocation Information

Press Button to Open Diary to Add, Review, and Update Diary Entries

- Title VI Information (M/F, Disabled, Elderly, Race)
- Minority Status
- Residency Period
- Are all the occupants moving to the same replacement dwelling?
  - Date of Initial Contact
  - Date of General Information Notice
  - Date of Initial Interview
  - Date of Occupancy
  - Date of Intent to Acquire
  - Date of Eligibility
  - Date Certification of Lawful U.S. Presence Obtained
  - Date Notice of Eligibility Delivered
  - Date 90 Day Notice Delivered
  - Date 30 Day Notice Delivered
  - Date of Notice of Intent to Acquire
  - Date Vacated
  - Must Purchase/Rent and Occupy Replacement By Date (Residential Only)
  - Date All Claims Must be Filed By

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**New Document Generation Button**

[Image of a webpage showing a form with various fields and options for document generation.]
Forms available based on context within Turbo

Forms selection Pop-up
Form generated and available for edit or print in MS Word

### Mississippi Department of Transportation
Relocation Assistance
Increased Mortgage Interest Computation

#### A. Old Mortgage Terms

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>3. Interest Rate</td>
<td>4. Remaining term (months)</td>
</tr>
</tbody>
</table>

#### B. New Rates for Replacement

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest Rate</td>
<td>Interest Rate</td>
</tr>
<tr>
<td>Points</td>
<td>Points</td>
</tr>
<tr>
<td>Loan Origination or Assumption Fee</td>
<td>Loan Origination or Assumption Fee</td>
</tr>
</tbody>
</table>

#### C. Compute New Mortgage Balance and Buydown Payment

1. Principal balance - old mortgage
2. Monthly payment - old mortgage
3. Remaining term - old mortgage
4. Lesser of [ ] New or [ ] Market Interest Rates
5. Purchasers points
6. Origination or assumption fee
7. New mortgage balance (use factors 2, 3 & 4 for computation)
8. Mortgage interest cost (subtract line 7 from line 1)
9. Add points and origination or assumption fees (lines 5 & 6 X line 7)
10. Total buydown payment (Sum of Lines 8 & 9)

This is the amount of payment if the displaced person refinances an amount equal to or more than the new mortgage balance (line 7), and for a term equal to or longer than the remaining term of the old mortgage (line 3).
Mortgage Interest Differential Payment (MIDP) Calculators

1. Fixed rate mortgage calculator currently included

2. Adding two additional calculators recently issued by FHWA:
   - Adjustable Rate Mortgage Interest Differential
   - Interest Only Mortgage Interest Differential
Payment Processing Enhancements

• Turbo Relocation currently has minimal payment tracking capabilities

• Turbo Relocation 1.1 will include the ability to track payments for each benefit calculation.

• Payment tracking supports FHWA fiscal year reporting requirements for relocation data, allowing actual payments to be reported in the year in which they were made, even if partial payment was made in one year and the rest in a different year.
Annual Licensing – FY2013:

Single Workstation Option $12,000
This license allows use of Turbo Relocation® on a standalone personal computer.

Site License
This license allows use of Turbo Relocation® on a server supporting either 1 to 5 users or an unlimited number of users within an agency, and permits cities/counties, and contractors/consultants employed by the agency, access to the product on the Member Department’s network.

1 to 5 users $27,500
Unlimited number of users $37,500
Service Units

Service Units are special fixed-fee units of contractor-provided service for consultation and support to assist the agency in preparing data and using Turbo Relocation and may include the following types of activities, or work:

- Assistance with the initial installation and configuration of Turbo Relocation®;
- Customization of the Turbo Relocation® system look and feel to meet agency expectations;
- The addition of new agency-specific features or extensions to Turbo Relocation®;
- Development of custom agency-specific reports or file extracts;
- Training in the use of Turbo Relocation® during a two-day workshop for up to 15 individuals.

A service unit is $11,600 and provides about 80 hours of contractor time.
FHWA - Treatment of Cost Associated with Turbo Relocation

FHWA has issued a memo to its Division and Field Offices that costs associated with the implementation, support and use of Turbo Relocation are to be considered as an indirect cost and as such the State Transportation Departments may claim Federal-aid reimbursement based upon an approved indirect cost allocation plan.

These indirect costs are charged to either State funds or are included in an indirect cost "pool" for distribution to benefiting projects via an approved indirect cost rate as required by 23 U.S.c. 302(b).

FHWA is considering additional guidance on applying the Federal cost principles. This guidance will be provided when it becomes available.
For Additional Information:

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